



RADIO CALLS ARE MANDATORY AND MUST BE MADE "IN THE BLIND" ON THE FACILITY FREQUENCY EVEN IF THE FACILITY IS UNMANNED

Shell Offshore Facility Helicopter Procedures Gulf of Mexico

These procedures are mandatory at Shell offshore facilities.

Calls prior to launch:

To ensure that facilities are open and prepared to accept flights, non-emergency unscheduled flights must telephone the Shell Dispatcher at one of the following numbers: **Boothville 504-425-8414/8200; Houma 504-425-7909/5400; Galveston 504-425-0632/0618; Night Dispatcher 504-425-5413/5400**. If there is no answer at the Shell dispatch number telephone, contact the destination facility directly. **This telephone call does not take the place of the mandatory 20 and 5-minute radio calls to radio equipped facilities. These radio calls must be made even if a pre-launch telephone call has been placed.** Emergency flights should attempt to make the pre-launch call, but the flight should not be delayed to accomplish this call. In emergency situations, a company representative may make this call on behalf of the pilot.

Calls for inbound flights to Shell facilities, visual recon around the facility:

Calls are mandatory and must be made "in the blind" on the facility frequency even if the facility is unmanned. All inbound flights must call **20 minutes** out from the destination. All aircraft must request a **"Green Deck"** for landing **5 minutes** out from radio-equipped installations. The facility HLO will advise to either "continue" or "circle". Green Deck clearance will not be given by the HLO until the aircraft is in sight and the helideck has been confirmed to be ready for landing, at which time the HLO will transmit "Aircraft in sight / confirmed landing gear down / Green Deck". **Pilots must respond with an affirmation of the "in sight / landing gear down / Green Deck" call or SHALL NOT LAND.** Helideck Status Lights may be installed on Shell helidecks to provide visual feedback regarding Green Deck status of the helideck. A list of helidecks that have a status light system and associated procedures are distributed in a separate NOTAM. Even with a "Green Deck" clearance, upon arrival at the facility and weather permitting (Day: $\geq 800'$ & 3 sm / Night: $\geq 1,000'$ & 5 sm), **aircraft must circle the location at least once** to visually check that the helideck is clear of obstructions and that crane and venting operations have been secured. SIMOPS approval may have been granted for crane operations involving specific cranes depicted in the offshore location's Helideck Information Plate that cannot interfere with/affect helicopter operations. Please review the location's Helideck Information Plate under 'Documents' at www.avnotice.com. **The pilot-in-command is responsible for ensuring safe landing conditions. Do not land when the Helideck Status Lights are flashing red.**

Calls for outbound flights prior to start-up and/or launch:

Pilots must check in with the HLO or Control Room prior to going to the helideck for departure. After chocks have been removed by the HLO and visually presented to the pilot, and all remaining helideck team members have cleared the helideck, all aircraft must receive a radio call or visual signal ("thumbs-up") from the HLO for a "Green Deck" **immediately prior to start-up and/or take-off**. If there is a significant delay between the initial start-up "Green Deck" and departure (more than normal run-up time), then the pilot shall reconfirm the "Green Deck" prior to launch.

Making radio contact:

Refer to the current Shell facility list for radio frequencies. Radio equipped Shell facilities use one of two frequencies - **130.55** or **122.7**. The primary frequency is painted on the helideck of Shell-owned platforms. If you do not receive a response on one frequency, attempt contact on the alternate prior to conducting a no-radio landing. Shell-contracted helideck equipped vessels and drilling rigs may also be using **123.05**.

For additional information, contact Shell Upstream Deepwater GoM Aviation or SPLC Aviation:

Bob Jablonski 504-425-2233 – or – Scott Minaldi 504-425-9284

Shell NOTAMS, facility list and other aviation related documentation are available at <http://www.avnotice.com>